

PRINCIPLES OF REVIEW

Reviewing manuscripts is an important stage in the publication process.

The editorial board of the collection “Culture of Word” supports world standards of transparency of the review process, which is confidential. The editorial board and reviewers do not disclose information related to the manuscript to anyone except the authors and reviewers themselves.

The review process consists of stages of internal and external evaluation of the study.

Internal review (preliminary evaluation in the editorial office)

All manuscripts received by the editorial office are checked by the editor-in-chief regarding the purpose, topic, and reactionary policy of the collection. Manuscripts that do not meet the topic and editorial policy of the publication or the editorial standards of the collection are rejected. The section “Thoughts beyond time” (the editor’s introductory word) is not subject to review.

Manuscripts of articles that do not meet the requirements of the collection regarding structure and design are returned to the authors for revision and resubmission. If the author has not sent a response to the editor's request within 30 calendar days, the manuscript is considered not to be under consideration by the editorial office of the collection.

Manuscripts of articles in which, after checking for plagiarism in the Unichesk and/or iThenticate systems, a significant percentage of text borrowings are found are returned to the authors for revision. If signs of plagiarism are found, the article is returned to the author without the right to resubmit it.

After all internal checks, the author's original article is submitted for external review (expert evaluation).

External review (evaluated by independent experts)

All articles submitted for publication are subject to double-blind review by at least two external reviewers who are experts in the scientific field of a particular article.

Members of the editorial board determine as reviewers persons who are experts in the scientific field of a particular article. Members of the editorial board may also be reviewers.

Reviewers must adhere to the best international review practices, in particular the Recommendations for Reviewers from the European Association of Science Editors, the Web of Science Academy, and the requirements of this publication.

Reviewers are obliged to inform the editor and/or editorial office of all possible conflicts of interest as soon as possible. They must also adhere to the principle of confidentiality when working with the manuscript of the article, in particular, not to use and/or reproduce it in whole or in part anywhere, and not to disclose information about the editorial office’s request for review.

The editorial board reserves the right to additionally appoint an independent reviewer.

The reviewer must provide an objective assessment of the quality of the manuscript, determine whether the manuscript meets high scientific standards and literary norms, and convincingly substantiate their conclusions. Reviewers do not perform structural or linguistic-stylistic editing of the manuscript, but, if necessary, report editorial problems to the authors and editors of the journal in the appropriate review block.

The reviewer must respect the intellectual level of the authors.

The reviewer must draw the editor's attention to any significant similarity between the reviewed manuscript and any other published article or manuscript.

The reviewer must provide feedback on the manuscript in a timely manner. The total review period cannot exceed 1 month from the date the article is received by the reviewer.

The reviewer must not use or disclose unpublished information contained in the submitted manuscript without the consent of the author or authors.

After the completion of the external review, consideration / non-consideration of the wishes expressed by the author, proper substantiation by the author of the scientific position, revision of the article if necessary, making changes to the text, the editorial board makes a decision on accepting the manuscript for publication. Additionally, the author may be notified of the reviewers' comments without indicating their names or any other information that allows identifying the reviewer.

The final decision on the possibility and expediency of publication is made at a meeting of the editorial board. The final decision on the publication of the article is made by the editor-in-chief of the journal.

Reviewing of articles is carried out free of charge.

Authors' appeal

Authors may appeal the refusal to publish. The procedure for such an appeal is described in the "Applications and Appeals" section of the "Editorial Policy of the Collection".